



GRAPHIC COMMERCIAL ARTS COMPETENCIES

Suggested Entry Level Minimum Competencies

Rating Key

1. not essential
2. slightly essential
3. essential
4. very essential

KEY VOCATIONAL BARRIER FACTORS	1	2	3	4
Visual Acuity—the ability to detect differences/details visually				X
Auditory Acuity—the ability to detect differences in pitch/sound	X			
Oral Communication—the ability to verbally express self/express ideas			X	
Written Communication—the ability to communicate via a written medium/record information			X	
Physical Mobility/Strength	X			
Eye-Hand Coordination			X	
WORKER TRAIT CHARACTERISTICS				
Ability to get along with other students			X	
Cooperativeness with instructor			X	
Attitude toward work, including work of little interest				X
Ability to work independently, without close supervision				X
Ability to stick to assigned task to a positive or expected conclusion				X
Ability to work accurately, recheck and correct work to industry standards				X
Ability to follow, interpret and retain:				
Oral instructions—multi-step				X
Written instructions			X	
Diagram instructions—simple to complex			X	
Visual Model or demonstrated instructions			X	
Ability to use numerical data (Count, Compute, etc.) in an applied setting				X
Ability to discriminate between objects of similar:				
Size				X
Shape				X
Color/shade				X
Spatial Relationships				X
Ability to use tools of the trade (strong computer skills, artistic tools—exacto blade, etc.)			X	
Ability to organize work process			X	
MATH SKILLS				
Counting –Comparing – Calculating (whole numbers, some decimals), money skills - Grade Level 1-3				X
Calculating (Fractions – Decimals, Money), Order of Operations, pre-Alg/Geom. – Grade Level 4 - 6				X
Ratio, Algebra, Formulas - Grade Level 7 -8			X	
Geometry, Shop Math, Advanced Algebra – Grade Level 9+			X	
READING SKILLS				
Grade Level 1-3				X
Grade Level 4-6				X
Grade Level 7-8 (text passage readability=8.4 grade equivalency)				X
Grade Level 9-12			X	

*The above was constructed from CT Supervisor and Instructor input and should be considered when exploring career technical programs at MVCTC.

Note: Final acceptance, for admittance, for a student on an IEP will be determined after an IEP meeting is convened with a MVCTC representative in attendance.

Work Preferences to Consider

- Time management
- Seat work
- Computer Work
- Creative/drawing skills
- Measurement Skills
- Work Alone

Suggested coursework prior to entry:

- Mainstream academic core coursework
- Art classes including computer classes
- Coursework involving Photoshop or other computer art software

Revised 9/2020