



Curriculum Plan 2024-2025

Program: Business Ownership

CTSO Primary: BPA

CTSO Secondary: N/A

Pathway: C4

WebXam: 02MD

Courses Offered

Level 1 Curriculum

Semester 1 Fundamentals Of Business And Administrative Services

Semester 2 Strategic Entrepreneurship

Level 2 Curriculum

Semester 1 Management Principles

Semester 2 Professional & Technical Sales

Level 2-Advanced Placement Curriculum

Semester 2 Business And Administrative Services Capstone

Level 2-Pre-Apprenticeship Half Day Curriculum

Semester 1 Management Principles

Semester 1 Pre-apprenticeship

Semester 2 Pre-apprenticeship

College Credits Available

| Name | College | Semester Hours Available |
|--|------------------|--------------------------|
| MAN 1107 Foundations of Business | Sinclair College | 3 |
| CTENTR001 Introduction to Entrepreneurship, ODE Course 141030 (Strategic Entrepreneurship) | CTAG | 3 |
| BIS 1201 Keyboarding and Document Formatting | Sinclair College | 3 |
| MAN 2101 Introduction to Supervision | Sinclair College | 3 |
| ACC 1100 Small Business Accounting | Sinclair College | 3 |
| BIS 1120 Introduction to Software Applications | Sinclair College | 3 |
| BIS 1220 Advanced Word Processing | Sinclair College | 3 |
| BIS 1240 PowerPoint | Sinclair College | 2 |
| BIS 1250 Special Computer Apps: Outlook | Sinclair College | 1 |
| BIS 1260 Advanced Databases | Sinclair College | 3 |

Credentials Available

| Name | ODE Points Available |
|--|----------------------|
| Ohio Driver's License | 1 |
| Microsoft Office Specialist Access Expert (2019 or later) | 3 |
| Microsoft Office Specialist Excel Associate (2019 or later) | 3 |
| Microsoft Office Specialist Outlook Associate (2019 or later) | 3 |
| Microsoft Office Specialist Powerpoint Associate (2019 or later) | 3 |
| Microsoft Office Specialist Word Associate (2019 or later) | 3 |
| Microsoft Office Specialist Word Expert (2019 or later) | 3 |
| Microsoft Office Specialist Excel Expert (2019 or later) | 3 |